



NOMINATION INSTRUCTIONS FOR UDEG EXCHANGE PARTNERS

Dear Partner:

Just a kindly reminder that International Office of Universidad de Guadalajara is using an online system to receive exchange nominations and applications for the **Academic Year 2014-2015**.

Once you have selected the candidates, you must officially nominate them through the CGCI website, type the following link on your browser:

<http://www.cgci.udg.mx/postulacion-estudiantes-entrantes>

Please provide the following information for **each** student participating in the UdeG Exchange Program:

SECTION 1. PERSONAL INFORMATION

Apellido(s) / Last Name/ Family Name/ Surname: *

Nombre(s) / First Name(s)/ Given Name(s): *

Fecha de nacimiento / Date of Birth: *

Día Mes Año

DD MMM YYYY

Correo electrónico / E-mail: *

This is important in order for your students to receive copy of the nomination and further instructions to submit online application.

SECTION 2. ACADEMIC INFORMATION

Institución de origen / Home University: *

- Select - **Partners Universities with a valid Bilateral Exchange Agreement**

Nivel de estudios actuales / Studies' level: *

Licenciatura / Bachelor Degree

Maestría / Master Degree

Especialidad / Medical Rotation

Doctorado / Doctoral Degree

Nombre del programa de estudios / Name of the Study Program: *

You can also include the Student's Major/Minor here.



SECTION 3. EXCHANGE INFORMATION

Duración / Duration: *

- Un semestre / One semester
- Dos semestres / Two semester/Academic Year
- Otro / Other

Please take note that UdeG academic calendar is:

Semester A

(February-June)

Semester B

(August-December)

SECTION 4. INFORMATION OF THE PERSON WHO NOMINATES THE STUDENT

Apellido(s) / Last Name/ Family Name/ Surname: *

Nombre(s) / First Name(s)/ Given Name(s): *

Correo electrónico / E-mail: *

To validate the previous information, please click on the button **Enviar** "SEND"

Once the information is satisfactorily submitted, you will receive a confirmation e-mail, like this example:

E-mail sent to the Exchange Coordinator, to the nominated student and to the person who nominates the student.

De: Webmaster CGCI (UdeG) <webm@cgci.udg.mx>
Para: webm@cgci.udg.mx
CC:
Asunto: Postulación de estudiante internacional en la UdeG / Confirmation of international Student Nomin

Un estudiante de su institución ha sido postulado a la Universidad de Guadalajara a través del sitio web CGCI, estos son los datos enviados: /
A student of your institution has been nominated for the University of Guadalajara through CGCI website, the information submitted is:

Sección 1. Información personal / Section 1. Personal Information

Apellido(s) / Last Name/ Family Name/ Surname:
(Last Name of student)

If you are experiencing technical problems or for any enquiry regarding the online system, please do not hesitate to contact us at: webm@cgci.udg.mx